

Section Two. Subcommittees. The committee coordinator will request approval from the Chief Officer of Intergovernmental Relations & Board Services and the district advisory body coordinator to establish a subcommittee and shall provide a description of the purpose and the desired outcome of the requested subcommittee, as well as the number of members needed to accomplish the task. Subcommittees may include non-members to serve only in a consultative capacity.

Section Three. Open Meetings. Regular and other plenary meetings of the EAC shall be open to the public and conducted in accordance with the [district standard citizen's communications and visitor guidelines](#).

Section Four. Quorum. For regular and other plenary meetings of the EAC, a quorum shall be the majority of current membership. Regular and other plenary meetings may be held without a quorum for purposes of presentations or discussions; however, no actions or voting may take place without a quorum.

Section Five. Attendance. Member attendance shall be monitored by the committee coordinator, who shall work with members to try and resolve any attendance problems. More than three unexcused absences within a one-school year period may result in dismissal by the committee coordinator. Unexcused absences are any absence that is not communicated to the EAC coordinators, with the exception of illness or personal emergency. Excused absences include, but are not limited to, personal or family illness, emergency situations, jury or military duty, or mandatory employment duty. It shall be the responsibility of members to report excused absences to the committee coordinator who shall record excused absences. In cases of numerous excused absences or long-term absences, the committee coordinator shall consider the factors in each individual case and determine whether continued service on the EAC is manageable.

Section Six. Virtual Attendance. Members may participate in meetings virtually through various means, to the extent they are readily available to the committee coordinator. EAC meetings will strive to remain hybrid, offering both in person and virtual options for attendance, as long as committee coordinators have the capacity to do so. EAC members can attend through whichever medium best suits their needs.

Section Seven. Decision-Making. Members shall attempt to reach decisions by consensus. However, if a clear consensus cannot be o

proceedings. Minutes for regular meetings and other plenary meetings shall be approved by the EAC and posted on the EAC website.

Article IV: Membership

Section One. Membership Criteria. Members are selected in accordance with District Policy BDF (LOCAL). Membership of the EAC will strive to reflect the geographic, ethnic, sexual orientation, gender identity and expression, disability, and economic diversity of the district.

Section Two. Restrictions. The following restrictions apply to the EAC membership:

Parent members must be a custodial parent or caretaker of a student currently enrolled in the district;

A district employee may not count as a parent member;

Teacher members refer to classroom teachers employed by AISD;

Any student members must attend district schools and if a graduating senior, they are able to continue to participate

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Section Eight. Conflict of Interest.

coordinator district departments and personnel, who may not be available to the EAC committee.

2. Presiding at meetings of EAC, following basic meeting procedures provided by the coordinator of district advisory bodies.

Section Five. Removal of Co-Chairs. Elected co-chairs serve at the will of the EAC. A two-thirds majority o gp2 (g)AMCID 2 B

- Review the subcommittee charge;
- Initiate discussion of issues;
- Establish a contact list of subcommittee communications; and
- Agree on a schedule for subsequent meetings.

The subcommittee chair(s) provides meeting schedules and highlights to the EAC committee coordinator.

The subcommittee may invite non EAC members to meetings to provide information or input, and as such may take part in meetings.

The subcommittee may not conduct or direct school or community meetings, interviews, surveys, or field trips without prior approval of the EAC committee coordinator, who may consult with the co-chairs.

The subcommittee may request staff support or other district resources through the EAC committee coordinator.

In addition to making recommendations, the subcommittee may also conduct research and provide findings or reports.