

## Calendar Task Force Meeting Minutes

AustinISD Headquarters

4000 S IH35, Frontage Road, Austin, Texas 78704

Thursday, October 3, 2019

charged with developing and recommending an instructionally sound and calendar for but shall also consider the needs of parents, the community and district staff.

Attendees: Rick Bartel, Tammy Caesar, Cinda Christian, Mike Rios, Heidi Langan, Adelina Miller, Jennifer Moore, Vera Muniz, Diane Newberry, Jarell Routt

### I. Welcome/Introductions

Dr. Williams, Calendar Task Force Chair, welcomed and thanked the member for their willingness to serve on the 2020-2021 Calendar Task Force. Members were asked to introduce themselves

### II.

Dr. Williams reviewed the contents of each of the documents

Handouts included the following:

- < Meeting Agenda
- < AISD Task Force Charter
- <
- < Calendar A Comparison (2019-2020 and 2020-2021)
- < 2019-2020 AustinISD Calendar
- < Draft 2020-2021 Calendar A
- < Blank Calendar
- < 2020-2021 Austin Community College Calendar
- < 2020-2021 Student Assessment Testing Calendar

### III. AISD Calendar History/ Parameters



Professional Development waiver eligible minutes:

1. Waiver PD must occur between the first and last day of school.
2. A waived PD day may not exceed 420 minutes.
3. Lunch and breaks may not be included in the total minutes claimed.
4. Campuses must retain documentation that high quality PD was provided for the number of minutes claimed.
5. PD exchange days cannot be counted toward the 75,600

Assuming 2 waiver eligible PD days that fall between the first day and last day of school, and assuming that 7 hours of PD is provided on both days (excluding lunch and break) then elementary schools must have 433 minutes per day in their bell schedule.

433 minutes x 175 days

All drafts were collected to be reviewed and printed for the October 10, 2019 meeting. The committee will review, discuss and vote on three calendar drafts to be presented to Dr. Paul Cruz.

The next Calendar Task Force Meeting is scheduled for 4:30 p.m. Thursday, October 10, 2019, AISD Headquarters 4000 S IH 35, room 235.

Thursday, October 17, 2019 (optional)

Meeting adjourned at 5:30pm.

Minutes submitted by Margarita Reyna, and Letty Casiano