

**20RFQ122 Facility Condition
And Educational Suitability Assessments**

April 28, 2020

Received by bidder:

Date: _____

Name: _____

Signature: _____

this documentation will allow us to determine if you are deemed compliant or non-compliant. Firms that are non-compliant will receive a memo from our HUB program.

- 3) p. 5 of 35 of the rfp - In the event any project for which your firm will involve roofing design, including roofing replacement, repairs, penetrations, curbs or supports for mechanical or other equipment, or the project will affect the roof in any way, you need to include a roofing consultant in your response. Include a complete resume for the individual(s) performing the roofing design, including a detailed description of their qualifications, experience and credentials.

Since this is not a design nor construction project, are we required to include a roofing consultant?

Answer: You do not need to include a roofing consultant.

- 4) p. 17 of 35 Tab 4 Table (sample below)

Since this is not a design/construction project, can we substitute what our current availability is? Most of this info does not apply.

Answer: Tabs 1-6 have been revised to omit any request that does not apply to this scope. A revised version has been attached to this addendum with all changes highlighted.

Item 2:

Tabs 1-6 have been revised. They are attached to this addendum with all changes highlighted.

TAB 1 - GENERAL INFORMATION

NAME OF FIRM: _____

BUSINESS ADDRESS _____

TELEPHONE NUMBER: _____

TYPE OF ORGANIZATION: (Individual, Partnership, Corporation, Association)

NUMBER OF YEARS FIRM IN BUSINESS ____

Give a brief history of your firm, including date established record of growth, type

TAB 2

3. Project: _____

Scope of Project: _____

Services Performed _____

Client: _____

Contact person: _____

Telephone Number: _____ Email: _____

TAB 3 ±
PROJECTS

Provide six (6) facility condition assessments, or similar projects which Architectural/Engineering Services were performed in the last eight (8) years, beginning with projects in Austin and/or a school district (K-12) if available. If project was done by a principal/partner/employee while at another firm, clearly note in "Services Performed".

1. Project: _____

Scope of Project: _____

Services Performed _____

Number of Change Orders: _____

Describe: _____

Project Cost: _____ Date Complete: _____

Client: _____

Contact Person

2. Project: _____

Scope of Project: _____

Services Performed _____

Number of Change Orders: _____

Describe: _____

Project Cost: _____

Date Complete: _____

Client: _____

Contact Person _____ Telephone Number: _____

3. Project: _____

Scope of Project: _____

Services Performed _____

Number of Change Orders: _____

Describe: _____

Project Cost: _____

Date Complete: _____

C

4. Project: _____

Scope of Project: _____

Services Perfo

6. Project: _____

Scope of Project: _____

Services Performed _____

Number of Change Orders: _____

Describe: _____

Project Cost: _____ **Date Complete:** _____

Client: _____

Contact Person _____ Telephone Number: _____

TAB 4 ±
WORKLOAD

List current workload (five largest projects):

<u>Project Name/Type</u>	<u>Cost</u>	<u>% Completed</u>	<u>Est. Compl. Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List remaining workload (combined):

Number of Projects: _____ Total Cost: _____

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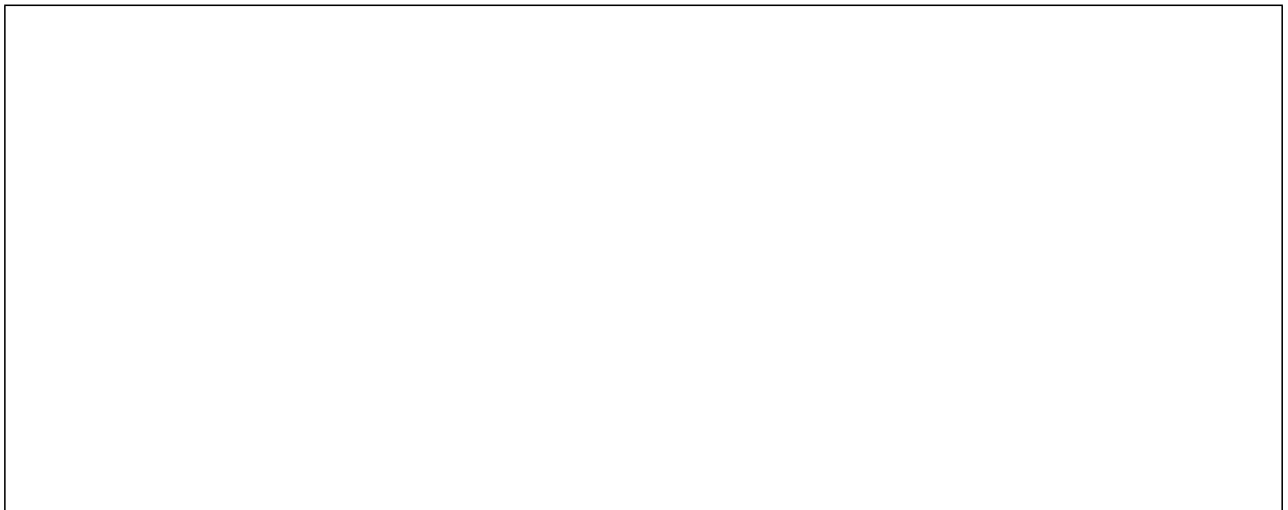
Tab 5 - Organization Chart

Provide proposed organization chart for completing this AISD facility assessment work.

Tab 6 - Miscellaneous

1. Facility Condition Assessment Methodology

Explain the method used by your firm to accurately assess facilities, incorporating existing

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed explanation of their facility condition assessment methodology.A second large, empty rectangular box with a thin black border, identical to the one above, providing space for further details or examples related to the assessment methodology.

3. Educational Suitability Assessment Methodology

Explain the suitability methodology, and how it will be executed campus by campus



4. Communications

Explain your approach to communicating the assessment process and results to both technical and non-technical stakeholders.

