



## Austin ISD – Request for Proposals 21RFP058 Internet Router Upgrades

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This checklist is provided to help you conform to all form/document requirements stipulated in this solicitation and attached herein.

(This is not a required form, i



The Austin Independent School District (herein after referred to as “AISD” or the “district”) is seeking proposals from firms qualified and experienced in providing Internet Router equipment acquisition, installation and configuration. Being a legal method of procurement for school districts in Texas, AISD would like to utilize current platforms to engage suppliers.

The AISD intends to replace our current Internet router equipment with a Cisco ASR 1001-HX (or equivalent) network router and related accessories. The equipment will provide Internet routing services for the AISD network which includes approximately 7 sites that support all district campuses. Details of the equipment and requirements for the project are described below under Scope of Service.





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10 Points	Management and Reporting Capabilities	<p>The ability of the contractor to efficiently and accurately process management and reporting requirements as described in the RFP will be considered.</p> <p>Administrative capabilities for purchasing and billing E-Rate requirements</p>
35 Points	Financial Proposal	<p>Cost for components as bid in the unit costs on Attachment A – Unit Cost / Total Cost Estimate Worksheet will be the basis for this comparison.</p> <p>Purchase Price</p> <p>Total long-term cost to the district</p> <p>Impact of district’s compliance with laws and rules relating to Historically Underutilized Businesses</p>

C.





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8. Provide any additional equipment to AISD that will be installed by AISD if necessary.

Vendor Response to items in this section: Comply

Exception - Explanation:

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This project will be coordinated by an AISD project manager. The selected contractor will be

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submitted to the SLD (for example, Postal Form 3817 or a copy of the envelope bearing the postmark date of the mailing of the form; or email confirmation,





required. It is the responsibility of the bidder to specify all components necessary to provide a complete solution based on the products offered. The document should be returned within the RFP response and also as an Excel document.

The cost estimate worksheet (Attachment A) provides the basis for the evaluation of the bidder's financial proposal. Please follow the directions on the worksheet to complete the cost estimates.

Section 1 of the worksheet provides the estimates for the types and quantities of equipment that will be required. These estimates are intended to provide a price comparison for a complete router upgrade. The actual quantities and items required for the project may be adjusted after completion of the bidding process. The bidder should include any other costs that might be incurred in the implementation of a complete solution in the response provided.

In Section 1 of the Attachment the bidder should specifically show the vendor list price of each product, the bidder's discount, and the discounted price. The unit costs quoted in this attachment



Austin ISD  
227901

PURCHASING AND ACQUISITION  
VENDOR RELATIONS

CHE  
(LOCAL)

**Contacting Board  
Members**

Restricted Contact  
Period

*Prohibited  
Communications*

*Permissible  
Communications*

DATE ISSUED: 7/5/2018  
LDU 2018.08  
CHE(LOCAL)



PURCHASING AND ACQUISITION  
VENDOR RELATIONS

CHE  
(LOCAL)

*Complaints*

Any person who is aggrieved in connection with a HUB program policy decision may file a complaint in accordance with GF(LOCAL).

*Violations*

The following are violations subject to sanctions:

1. Falsely conceal or cover up a material fact or make any false, fictitious, or fraudulent statements, reports, or representations, or make use of any false writing, document, or electronic report knowing the same to contain any false, fictitious, or fraudulent statement.
2. Fraudulently obtain, retain or attempt to obtain, or aid another in fraudulently obtaining, retaining, or attempting to obtain certification status as a HUB.
3. Make false reports regarding payments made to subcontractors or sub-consultants.

*Sanctions*

Any person who violates the provisions of this section shall be subject to the following sanctions and to the maximum penalties provided by law:

1. The District may bar, suspend, or deem nonresponsive in future District solicitations and contracts, for a period of up to five years, any bidder or proposer, or contractor or subcontractor following notice and an opportunity for a hearing in accordance with the protest procedures in this policy.
2. The District may, by contract, and where appropriate and lawful, impose an administrative penalty.
3. In addition to other f3 Tr 4.588 0 Td( )Tj0 Tr 0.281-29.24174 Td(f)-4(hi)6(s )-4

*Request for  
Proposal and Bid  
Invitation*