Introduction

Austin ISD seeks to establish one or more strategic suppliers for fire/security alarm and access control equipment. Items will be purchased on an as needed basis. Award(s) will be based on best overall value for the District, not necessarily lowest price

Inquiries/Questions

Bidders may make written inquiries concerning this solicitation to obtain clarification of the requirements. Inquiries shall be submitted no later than the close of business on the date specified on the cover page. Questions received by this deadline and corresponding answers will be posted on the District's website listed below.

https://www.austinisd.org/cp/bids

Submit inquiries via email to the contact persons listed on the cover page. In the subject line of the email, type "Questions" and the solicitation number: Questions: 20IFB082 Fire/Security Alarm Access Control Equipment

on the Federal Government's "List of Parties Excluded from Federal Procurement and Non-procurement Programs" published by the U. S. General Services Administration (GSA) effective as of the date of opening of this proposal, and agrees to notify the District of any debarment inquiries or proceedings by any federal, state or local governmental entity that exist or may arise between the date of this submission and such time as an award has been made under this procurement action.

Bids must show the unit price and total for specified quantity and shall include transportation F.O.B. destination prepaid and allowed. Amendments to bids, once filed, may be submitted in a sealed envelope only, properly identified, prior to opening hour.

Bids will represent a true and correct statement and shall contain no cause for claim of omission or error. If request for withdrawal of bid is allowed based on proof of mechanical error, bidder may be removed from approved bid list.

3. QUANTITIES
Quantities for the representative list of items are an estimated annual usage; actual quantities may be more or less.

4. DELIVERY
Deliveries under terms of these offers will be in accordance with the dates indicated herein except where no date is indicated, the vendor will enter the earliest date, which can be assured. If delays are foreseen, written notice shall be given the Contract and Procurement Services Office, which will consider an extension. Vendors should keep the school district advised of the status of orders as failure to meet delivery dates may result in removal from approved bidders list. Delivery of purchases in good condition will be vendor's responsibility and no delay in receipt or replacement of items will be contingent upon claim adjustment by carrier. All goods are subject to inspection and return at the expense of the vendor if found to be inferior to those specified. Deliveries will be accepted Monday through Friday, 8:00 AM to 4:00 PM only.

5. ADDENDA
Bidders shall check the AISD website to receive all written addenda. Bidders who submit Bids without receipt of all addenda issued may be deemed to have submitted Bids not responsive to this Invitation for Bid solicitation.

6. AWARD CRITERIA
Award(s) will be based on best value, considering the following factors: price, product offerings and delivery after receipt of order (ARO). AISD shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality.

A written notice of award mailed or otherwise furnished to the successful bidder results in a binding contract without further action by either party.

7. SAMPLES
Samples and/or product specification documents may be required for items, as specified in the Special Instructions or Specifications contained herein. Product specification documents shall be submitted with the bid, properly referenced and clearly marked as to indicate related bid item. Samples must be properly labeled and identified and must be submitted separately on or before bid opening. The label for a properly identified sample is to contain: (1) vendor's name, (2) bid number, (3) bid item number, and (4) item name corresponding to the one shown on the bid document. All transportation charges for samples shall be borne by the vendor. During evaluation,

day of the new one (1) year renewal term. Such requests must be submitted in writing to the Procurement Specialist named on the cover sheet of this IFB, detailing the requested adjustments. Justification for the request to adjust pricing must be industry driven and further substantiated by supporting documentation, such as a letter from manufacturers of industry-wide increases.

The Procurement Specialist will accept, reject or attempt to negotiate the price adjustments within fifteen (15) calendar days after receipt of a properly submitted request. If a properly submitted increase is rejected, the Vendor may request cancellation of such items from the contract by giving the Procurement Specialist written notice. Prices must be honored on orders dated up to the official date of the approval and/or cancellation of the requested price adjustments.

3. ESTIMATED USAGE QUANTITIES

BID FORM

Manufacturer, trade and/or brand name and number are as listed and your bid will be considered as specified. If proposing an alternate manufacturer or part number, strikethrough the item and list the substitution in RED. Supplier's stock number may be provided as optional information

The Bid Form is available to download