



Request for Competitive Sealed Proposals 19CSP075 Broadband Network Upgrades

Date	Event
November 27, 2018	Advertise/Issue Date
December 5, 2018	Pre-Proposal Conference at 2:30 PM, 1111 W 6 th St, Room B300, Austin, TX 78703
December 5, 2018	Due Date for Questions by 5:00 pm
December 7, 2018	Questions and Answers posted on our website
January 8, 2019	CSP opening / due date at 2:00 pm CST
February 25, 2019	AISD Board Meeting for review/approval

Deliver Sealed Proposals to:

**Austin ISD
Contract & Procurement Services
1111 West 6th Street
Building A, Suite 330
Austin, TX 78703**

Contact:

**Brenda Dalton
Senior Procurement Specialist
Phone: 512-414-2113
Brenda.dalton@austinisd.org**

- x Questions must be submitted via e-mail to the contact person listed above.
In the e-mail subject line, type: Questions 19CSP075 Broadband Network Upgrades
- x Q & A and Addenda will be posted on our website: www.austinisd.org/cp/bids
- x Proposals are due no later than 2:00 pm on the date indicated. Your proposals must be delivered by mail or hand delivery in a sealed envelope or carton. Proposals received after the specified time shall not be considered.
- x **Please submit the following:**
 - Required**
 - o One (1) hard copy marked “original” – include signed “required” forms
 - Requested**
 - o One (1) digital copy on a flash drive – include signed “required” forms
 - o Three (3) hard copies marked “copy” (for the evaluation team)
- x FAX, e-mail or other electronic proposals **will not be accepted.**
- x Proposals must be plainly marked with **name and address of the Offeror and the CSP number and Title above.**

5HTXHVV IRU 3URSRVDDGEG 1HWZRUN 8SJUDGH

5HTXHVW IRU 3URSRVDDGEG 1HWZRUN 8SJUDGH

'XULQJ WKH VXPPHU KEDSWLRQ DQZKHOVMM DWKHOFRQW
EH DOORZHG WR ZRUN GXULQJ QRPDO EXVLQHVV KRXUV
SODQ WR ZRUN DIWHU W\SLFDO FDPSPVPRXUV W\SLFDOO\

9HQGRU 5HVSQRVH &RPSQPHSWLRQ ([SODQDWLRQ

* %URDGEDQG ,QVWDLQHDWIRRUQ9HXGRHUV \$SSHQBLQDU\

7KH FRQWUDFWRU VHXDGZWKRLURGRFOIBRQW RQHWZRVNSUF
FRPSO\ ZLWK WKH VSHFLILFDWLRQVIGWIKLFWIGRFGRLQQWKHWRL
WKH EHJLQVQKQJSBRMHFW

,Q WKH 5)3 UHVSQRVH WKH FRQWUDFWRU PXVGRYFXPHIQWIK
EHHQ UHYLHZHG DQGWKLDWDWKMKFRDQDOLW\XWRHPHIQWV

9HQGRU 5HVSQRVH &RPSQPHSWLRQ ([SODQDWLRQ

+ %URDGEDQG \$FFHSWDQBH&KFLFNOLVW \$SSHQGL[&

7KLV LV DGGLWLRQDOLVQRWVWHFRQWUDFWRU LQ XQGHU
SURMHFW 7KH FKHFNDLWLGQ\$SSHQ&WOLLOHFRHQWKHIRU F
WKLVSURMHFW 7KLV FKHFNDLWLVVSWK&LSPULRQHFVDSGDQ

,Q WKH 5)3 UHVSQRVH WKH FRQWUDFWRU PXVGRYFXPHIQWIK
EHHQ UHYLHZHG DQGWKLDWDWKMKFRDQDOLW\XWRHPHIQWV

9HQGRU 5HVSQRVH &RPSQPHSWLRQ ([SODQDWLRQ

, &RQWUDFWRU V &DSDELWLHV ± 6SHFLILF 5HTXLUHPHQWV

7KH LWHPV OLVWHG EHORZ DUH UHTXLUHPHQWVGRWFKV
DGGUHVV HDFK EXOOHWHG LWHP EHORDVSHFKHLFU UHASSRQ
FRQVLGHUHGDV D QHJDWLYH UHVSQRVH

&RQVLGHU DWLRQZLWQHE SDLWQHOFWKDWLWFDWIERGCHUYK
SURGXFW PDQXIDFWXUHU WKDW LV EHLQJ RIIHUG 7KH E
UHVSQRVH %LGGHUV WKDW KDYH DWSDDQHLQXPRQFHTUXVLYID
DUH SUHIHUHG

,W LV SUHIHUHGFKDWKDYHFRQWUORFDWUHSXVQVQKDUHD
VDWLVI\ UHTXLUHPHQWVSRQVHSWRPSSHSBW\$RQDQ\$LVVXHV
7KH FRQWUDFWRU PXVW VSHFLILFDQOVRWDRXWDLGHSWQGV
WKH ZRUN IRUFH UHTXLUHPHQWV DQGVDRQGVWDOIRZDX\$DQ
&RQWUDFWRU PXVWGRYVLIQW SURDUHFVDRJIDUHTXLQ

5HTXHVW IRU 3URSRVDDGEG 1HWZRUN 8SJUDGH

7KH FRQWUDFWRUGPXMWLOXKPLDQSRZHWRUEMRRQFWSDWA V
DGHTXDWH UHVRXUFHV DUH FRPPLWWHG WR WKLV SURMH
7KH FRQWUDFWRU PXVW DJUHH WR DSGURDGEWVLLRQDODD
VFKHGXOH \$OO FRQWUDFWRUDQW\$,6' ZDFLOLW\ PXVW KDY
DQG ZHDU \$,6' EDGJHV DW DOO WLPH
\$,6' PXVW DSSURYHURDQWRXJEWROFW XFWG RQ WKLV SURMH
\$OO FRQWUDFWRU VWDRIURXQW VHSURIHVVLRRQDO VWDQG
LQ D SURIHVVLRRQDCHFRQ\$,6' SURSHU\
\$OO FRQWUDFWRU VWDII ZRUNLQJ DW DQ \$,6' IDFLOLW\ PX

5HTXHVV IRU 3URSRVDDGEG 1HWZRUN 8SJUDGH

&RQWUDFWRU DFMWHYUWRII\ SIZ EURDGEDXULGRSSRHOHLQWQ
YLVLWV
&RQWUDFWRU PXMFVDFREYHULHQHWK UHTXLUHPHQWV IRU
FDEOHV GXULQJ WKH SUHOLPLQDU\ VLWH YLVLWV &RQU
SDWFK FDEOHV

9HQGRU 5HVSRQVH WRIFLWLPQ LQRWSDV([FHSWLRQ ([SODQDWLRQ &j%Q



5HTXHVW IRU 3URSRVDD DGE833G 1HWZRUN 8SJUDGH

7KH FRVW HVWLPDWH ZRUNVKHHW \$SSWHQGHY\$OSDRVLRQHRI
ILQDQFLDO SURSRVDO 3OHDVH IROORZ WKHFRPSOHJWHRVKWH

6HFWLRQ RI WKH ZRUNVKHHW SURYDQGV TXDQWLVWLPDWHV
ZLOO EH UHTXLUHG IRU XSJUDGHV DWKIDGKT RDQWUQLHVZRO
IRU HDFK KXE ZLOO EH DGMXVWHG DURFHUVFRP&GHEVLGRGHURIV
WKH XQLW FRVWVHWHWVFKHLWHEPWFWDQV IRU HDFK W\SH R
SURLYGH D WRWDO IRU HDFK FDP SXVRWKHUEEGWV WKRWDQBL
LQ WKH LPSOHPHQWDWLRQ RI D FRPSOHJHGRQXWLRQ LQ V

6HFWLRQ RI WKH ZRUNVKHHW SURYPLGGXODQ HMVXLPDWHG DRW
WR PDNH WKH FRQQHFWRQ WR WKH XSJUDGHG EURDGEDQD
FRVWV IRU HDFK LWHEPWFWDQV WHRW KFHFDQV\SRPSRQZLQWV D
WRWDO IRU HDFK FDP SXVQDKHPSURV FRWVQOBWLRDFKLRXO
WKH QXPEHU RI VZLWVDFRPS&DQWVH VKW XIOGKLQEDQGH D
WKDW PLJKW EH L&DQXPHQGV DQVLRQHRLWD FRPSQWVH VROSRQ

,Q UHVSQRVH WR WKHFRVWVSHQGL[WKHLELGDQ\WKRZOVKSHYF
RI HDFK SURGXFWLWFRXQVGDQV\WKHGHGLKLEFRXQVRHUPSWLRQ
WKH SULFLQJ XVHG LQ 6HFWLRQ RI WKH DSSHQGL[7KH XC
IRU SULFLQJ DQ\ DGGLWLRQDO LWHPV UHTXHVWHG E\ \$,6' X
FRPPLW WR WKHSHQVFLQHFRQWUDFW SHULRG

7KH FRVW ZRUNVKHHW \$SSM DGLH\$DLSOIRIRGHWKLFHW SHQG TX
HTXLSPHQW WKDW ZLOO SHEHIQHFRPS&OVKHOOCODWVH VGHWH
LV LQWHQGHG WRHSUZLW&HWKHELESHLGHWRH SURMFFW LQ
DSSURSULDWH GLVFRXQW OHYHOV LQ WKH ELG

7KH FRQWUDFWRU VKRXOG LQFOXGH GLVFRXQW UDWHV RII
RU HTXLYDOHQW HTXLSPHQW GP DQVFRVWRPLWVFRQRI V
7KLV 5)3 PD\ DOVR EH UHIHUHQFHG IRLQDQV DQVFRVWRVVEDE
GXULQJ WKH FRQWUDFW SHULRG DQG DQ\ VXEVTXHQW UH

9HQGRU 5HVSQRVH &RPSQVH SWLRQ ([SODQDWLRQ

0 2SWLRQ IRU \$GGLWLRQDO (TXLSPHQW 3XUFKDVHV

7KH VFRSH RI WKL 5)3 LV LQWHQGHG VWRDQVFRVWRVVEDEGHV
RWKHU \$,6' IDXUDQWVWKH FRQWUDFW SHULRG 7KHUH PD\
HTXLYDOHQW HTXLSPHQW DQVFRVWRVVEDEFRVWRVVEDEFRVWRVVEDE

5HTXHVW IRU 3URSRVDDODGE836G 1HWZRUN 8SJUDGH

,9 +8% 352*5\$0 5(48,5(0(176

1R *RDOV DUH DSSURSRULHDFWH I RKUL WHK LEVSR IDOW XDOY HVKHG
SURMHFW WKH %L G XILU BGRWR VFRUP SOAUZUWJKUS, B'5+8J XODV
DUHDV RI VXE FRQVLXDMG QJ3 O H B VLG F BWS O H O L H DWKLR @85HS
IRUP +8%\$77 :KHQ WPK H Q 85* RRG)DLWIG RIF R B M Q W D W L R
UHTXLUHG DUH 12L R X ER L O W D H G G I D W H W S H F L I L H G L Q W K H
DFFHSWHG ODWHWU HRUL FRP S O L H D Q L F H P D \ 1 E 5 (6 3 2 H 6 , 1 9 G 1 2

9 352326\$/)250\$7

\$ 3UHIDFH
7KH 3URSRVHU VKDOO SURYLGH DQ ([HFXWU YOHHX/P ZKULF R
EULHI FRQFLVH WHUPV D VXPPDWLRQ RI WKH SURSRVDO

% 3URSRVDO
7KH YHQGRU V SURSRVDO LWVHOI VKD O R O U E D W R D O G Q L Q H
VHTXHQFH

Section I – Summary of Experience (Contractor Capabilities)

7KLV VHFWRU VKDOO FRQWDLQ WKH SRXO O Q E P L D Q G L O G O
DQG D EULHI VXPPDUH URIVFRHU SURSRVH HQSHULG O D E B Q S H
SHUVRQQHO ZKR ZLOO SURYLGH WKLV SURGXFW RU VHUY

Section II - Scope of Service (Proposed Plan)

\$ GHVFULSWLRQ RI D S H U Y L O W R H W O G L E H R S E R W I K H H Y L F
3HUIRUPDQFH 5HTXLUHPHQWV VHFWRUQV

5HTXHVW IRU 3URSRVDDODGE800G 1HWZRUN 8SJUDGH

& 5HTXLUHG)RUVLV,...PÁ fr5" cd#e d <{ ðAJ‡ PR•@QR @

3URSRVHUV VKDOO H[HFVXWH WKH IRUORVZ IFDQ CELHV G RZIQWHR
WKLW ZHE OLQN 5RU XEUYH BXLWZLQEV LWH \$OO IRUPV PXVW
DQG LQFOXGHG ZLWKWSPIDUNHGE 125,SDFSNH 5HTXLUHG)RU
WR EH VXEPLWVWCHGD ZLWRSLHHV RI ILUPV ELG

x %LG &HUWLILFDWLRQ

x 1RWLILFDWLRQ RI &ULPLQDO +LVWRU\ RI &RQWUDFWRU

x 'HEDUPHQW 6XVSGHQTXBQLWQ &HUWLILFDWLRQ

x &73\$ \$GRSWLRQ &ODXVH

x ,QWHUORFDO &RRSHUDWLYH \$JUHHPHQW &ODXVH

x : DYDLO ZEDHLDWJRY

x &RQIOLFW W/ 40MVWHRQ4DZKH &,4 LV SUHSDUHGE E\ WK
&RPPLVVLRQ LQ FRPSOLDQFH ZLWK +RKHVHH [DVO/CFDO &RDS
&RGH

x +8% 8WLOL]DWLRS\$ 7HSRUW

x %LG 5HVSRQVH)RUP 5HWLSRQVH)RUP PXVW EH XVHG W
VROLFLW WUWLRQ8yep)DE@EOMHICU @RZQVDDG DW WKLW ZH



5HTXHVW IRU 3URSRVDD DGE836G 1HWZRUN 8SJUDGH

9, &203(7,7,9(6(/(&7,21 (9\$/8\$7,21

\$ 7KLV 1V 27, \$7(' SURFXUHPHQW DQG DV VXFK DZ DPUGG Z
WR WKH RIIHURU ZKLFK SWLFGJWSUHR GORV EOI PSDZHU W RZ
VXEPLWWLQJ WKH EHVW UHVSQRVLYH USLPRSRW VDOOSULV
RWKHU IDFWRUV FRQVLGHUHG

% \$,6' ZLOO HYDOXDWH HDFK &RQWUDRW WUKHV SSURSSRW
H[SHULHQFH VHUYLFH FDSDELOLWLHV JDQH EGHWWHYF
FULWHULD

3RLQW	3URSRVHG 3ODQ) 7KH DGHTXDF\ DQG FRPSOHWHQH RIIHUG DGGUHVVLQJ WKH 6FRSH x ([WHQW WR ZKLFK WKH JRRGV RU GLVWULFW\ V QHHGV x 4XDOLW\ RI WKH YHQGRU\ V JRRG
3RLQW	&RQWUDFWRU V &DSELOLWLHV) 7KH GHPRQVWURDIWHIGHD&LOWWDFW SURYLGH VHUYLFHV LQFOXGLQJ x 5HSXWDWLRQ RI WKH YHQGRU DQ DQG VHUYLFHV x 9HQGRU\ V SDVW UHODWLRQV KLS
3RLQW	0DQDJHPPHQW DQG 5HSRUWLQJ &DSELOLWLHV)

Austin ISD
227901

PURCHASING AND ACQUISITION
VENDOR RELATIONS

CHE
(LOCAL)

Contacting Board
Members

Vendors shall not contact Board members individually for the purpose of soliciting a purchase or contract during the restricted contract period.

If a vendor violates this prohibition during this time frame, consid-

Restricted Contact
Period

Prohibited
Communications

Permissible
Communications

DATE ISSUED: 7/5/2018
LDU 2018.08
CHE(LOCAL)-X

PURCHASING AND ACQUISITION
VENDOR RELATIONS

CHE
(LOCAL)

1. Communication to the extent the communication relates solely to a nonsubstantive, procedural matter related to a response or solicitation;
2. Communication that relates solely to an existing contract between a respondent and the District, even when the scope, products, or services of the current contract are the same or similar to those contained in an active solicitation;
3. & R P P X Q L F Z L W L K R I Q / W H U L F W R I S / R Q W I F O S W R
curement Services;
4. & R P P X Q L F Z L W L K R I Q / W H U L F W R I S / R Q W I F O S W R
Business (HUB) Program Department to the extent the communication relates to obtaining a listing of HUB subcontractors and general questions regarding HUB program compliance requirements;
5. Communication between an attorney representing a vendor and an attorney representing the District;
6. Communication with the District in the course of attendance at vendor conference;
7. Communication with the District for the purpose of the Dis-
W U L F W I V R I M D E L X C D W L U R I Q / Q H B S W W E K O L Q J
scope of work, or engaging in contract negotiations;
8. Communication with the District for the purpose of making a public presentation to the Board; and
9. Communication made during the course of a formal protest hearing related to the solicitation.

Other Vendor
Participation and
Communication

5 H J D U G R O M K M E R Y H W L P B \$ H Q D E R G D Y H Q G R U I V U H
representative who participate in the drafting or development of technical specifications or evaluation criteria for any project are prohibited from competing in the solicitation for such project.

\$ Y H Q G R O G Y H Q G R U I V U H S V H Q B R O P D W Q Y F D V K D O O
tions, questions, and requests for clarification in writing and ad-
G U H V V H G' L W R U L K F W I V U D I S W K R H Q J M G W L L Q M K B H Q W L
solicitation. The District shall post responses to vendor questions as an addendum to the solicitation.

1 R W K I L Q J S R I O W K D S O R K W E H W W U L F W I V U H S U H V H Q W I
initiating contact with a vendor, in writing, for the purpose of obtaining clarifying information regarding a solicitation response. The
Y H Q G R U I V U H S V H Q B R O P D W Q Y F D V K D O O S U R Y L G H G W R W K H
Distri F W I V D X W I S U H J V I G Q W D W L Y H

PURCHASING AND ACQUISITION
VENDOR RELATIONS

CHE
(LOCAL)

- Complaints Any person who is aggrieved in connection with a HUB program policy decision may file a complaint in accordance with GF(LOCAL).
- Violations The following are violations subject to sanctions:
1. Falsely conceal or cover up a material fact or make any false, fictitious, or fraudulent statements, reports, or representations, or make use of any false writing, document, or electronic report knowing the same to contain any false, fictitious, or fraudulent statement.
 2. Fraudulently obtain, retain or attempt to obtain, or aid another in fraudulently obtaining, retaining, or attempting to obtain certification status as a HUB.
 3. Make false reports regarding payments made to subcontractors or sub-consultants.
- Sanctions Any person who violates the provisions of this section shall be subject to the following sanctions and to the maximum penalties provided by law:
1. The District may bar, suspend, or deem nonresponsive in future District solicitations and contracts, for a period of up to five years, any bidder or proposer, or contractor or subcontractor following notice and an opportunity for a hearing in accordance with the protest procedures in this policy.
 2. The District may, by contract, and where appropriate and lawful, impose an administrative penalty.
 3. In addition to other sanctions available to the District, the violation of any provision of these program rules may be included as an incident of breach in each contract.
- Request for Each request for proposal and bid invitation shall include a copy of Propo3 (n o)10 Dci(d bi)3 Bde2py of n shaQ -1.