

# AUSTIN INDEPENDENT SCHOOL DISTRICT

Historically Underutilized Business (HUB) Program NO GOALS Compliance Information for Commodities & Other Contracted Services

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FORMS:

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# NO GOALS Solicitation

### **IMPORTANT PLEASE READ THE FOLLOWING:**

Austin Independent School District (AISD) has determined that this solicitation is not eligible for goals as oudsinTf()- $\delta$ (t)- $\delta$ (d)-4(s)3 C Td(T)-4(s)3 (E) $\vartheta$ (o)-3 (o)-3 olilse

#### A. Program Overview

The Historically Underutilized Business (HUB) Program was established by the Austin Independent School District Board of Trustees on August 29, 2016 adopted HUB Policy and Program Guidelines to assist small minority and women-owned business enterprises (HUB/MBE/WBE) equal opportunities in contracting for the District. The Board adopted revised policies (CH & CV LOCAL) on June 18, 2018 to enhance and expand the Program

The purpose of this document is to ensure that bidders/ proposers are compliant with the Austin the District) Program Policies and Regulations when submitting on District solicitations. ty to reference Program Policies and Regulations (CH & CV) located on the Dis website at the following location, as they relate to HUB Program compliance:

#### https://www.austinisd.org/hub

HUB Program intent is to provide equal opportunities to all contractors/ consultants and to assist in remedying discrimination in contracting with HUB/MBE/WBE firms. The District will accept business enterprises that meet the certification criteria from a State of Texas Historically Underutilized Business (HUB) and the City of Austin Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) Programs.

#### B. Program Solicitation Goals

On all solicitations > \$50,000 the HUB Program Department will review to determine if the solicitation is eligible for HUB Program goals. When Goal(s) have been established/set, it is a requirement that the bidders/proposers must meet the stated Goal(s) or demonstrate documented Good Faith Effort (GFE) performed to meet the Goal(s). GFE documentation <u>MUST</u> be submitted <u>ONLY</u> with the proposal, when a certified HUB/MBE/WBE firm 1) was not listed to achieve the Goal(s) on the HCP or 2) Goal(s) were not achieved on the HUR

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C. Good Faith Effort Instructions When specified Goal(s)

## FOR ASSISTANCE WITH THESE INSTRUCTIONS CONTACT: Austin Independent School District HUB Program email: <u>HUBprogram@austinisd.org</u>

# ALL INQUIRIES/REQUESTS MUST BE SENT TO THIS EMAIL

A HUB Program Contracts Relations Coordinator (aka HUB Coordinator) will be assigned to all solicitations. Contact information will be provided.