



ADDENDUM No. 5
Request for Competitive Sealed Proposals (CSP)
21CSP037 Renovations at Bedichek Middle School

October 2nd, 2020

Received by bidder:

Date: _____

Name: _____

Signature: _____

Item 1: Update to Project Manual Forms 1-7

Item 1:

See below for updated "Form 2 AISD/CSP Bid Documents" as noted in Project Manual Table of Contents. Updated PDF with "comment" deleted from the original posted form.

SUBMISSION AND RESPONSIVENESS CHECKLIST

Completed	Order of Submission	Document
<input type="checkbox"/>	1	Cover Sheet
<input type="checkbox"/>	2	Table of Contents
<input type="checkbox"/>	3	Proposal Form
<input type="checkbox"/>	4	Table A – All NonSchool projects completed in the past 8 years
<input type="checkbox"/>	7	Table D – Personnel
<input type="checkbox"/>	8	Original Sfill
<input type="checkbox"/>	9	Felony Conviction Notice
<input type="checkbox"/>	10	Suspension and Debarment Certification
<input type="checkbox"/>	11	Texas Gov't Code 2270 Verification
<input type="checkbox"/>	12	Printed and signed AISD Addendum Cover Sheets
<input type="checkbox"/>	13	Required HUB Forms (May be turned in up to 24 hours after bid due date to proconteam@austinisd.org)
<input type="checkbox"/>	14	Digital Submission on Flash Drive

AISD Project No. 20-0029BEDCHK

PROJECT INFORMATION

1. **Project Title: AISD Bedichek Middle School Renovations**
2. **Description of work: The project consists of renovations to Administration offices, plumbing fixture replacements, improvements to the existing HVAC system, structural foundation repairs, under-floor ventilation, lighting and electrical improvements, millwork removal, patching of interior finishes, as well as perimeter grading and improving site drainage.**
3. **Architect/Engineer: Haddon + Cowan Architects**
4. **Consultants: Kings ~~Struarehural~~Structural Engineering; Wilson & Girgenti, LLC; Jose I. Guerra, Inc.; Hollon+Cannon Group, LLC**
5. **Drawings:** The drawings are as follows and are dated September 04, 2020 unless a different date is shown below.

a. **Drawing List:**

General

G0.00	Cover Sheet
G0.01	Scope Outline

Civil

C100	Civil General Notes
C200	Civil Erosion & Sediment Control Plan
C201	Civil Erosion & Sediment Control Details
C300	Civil Demolition Plan
C400	Civil Enlarged Grading, Drainage & Maint. Plan - North
C401	Civil Enlarged Grading, Drainage & Maint. Plan - South
C500	Civil Details
C501	Civil Details

Architectural

A2.01	Subfloor Plan
A2.02	Floor Plans
A2.04	Roof Plan - Overall
A2.05	Enlarged Plans
A2.06	Enlarged Plans
A3.01	Overall RCP
A3.02	Enlarged RCP
A4.01	Door Schedule & Details

Structural

S001	Structural Notes
S100	Foundation Plan Building A

S200 Enlarged Framing Plan Building A
S300 Foundation Details
S301 Foundation Photos
S400 Framing Details

Mechanical

M0.1 Mechanical General Notes & Outside Air Calcs
M0.1.1 Mechanical Calcs For Phase 5
M0.2 New Mechanical Equipment Schedules
M0.2.1 Mechanical Schedules for Phase 2,4,5
M0.3 New Mechanical Equipment Schedules
M0.4 Mechanical Details
M0.5 Mechanical Details

E2.2	Lighting Plan Second Floor - Phase 1
E3.1	Power Plan First Floor - Initial Phase
E3.1.1	Power Plan First Floor - Phase 2
E3.1.2	Power Plan First Floor - Phase 5
E3.2	Power Plan Second Floor - Initial Phase
E3.3	Power Plan Central Plant Initial Phase
E3.3.1	Power Plan Central Plant - Phase 4

Plumbing

P1.1	Plumbing Plan First Floor
P1.2	Plumbing Plan Second Floor

Roofing

R1	Roofing Details
R2	Roofing Details

b. The addenda, if any, are as follows:

6. Specifications: The specifications are as follows:

Division 00 -- Procurement and Contracting Requirements

- 00 01 10 - Table of Contents
- 00 01 15 - List of Drawing Sheets

Division 01 -- General Requirements

- 01 10 00 - Summary
- 01 25 00 - Substitution Procedures
- 01 30 00 - Administrative Requirements
- 01 31 00 - Project Management and Coordination
- 01 32 00 - Construction Progress Documentation
- 01 35 46 - Indoor Air Quality Management
- 01 40 00 - Quality Requirements
- 01 50 00 - Temporary Facilities and Controls
- 01 60 00 - Product Requirements
- 01 65 00 - General Commissioning Requirements
- 01 74 19 - Construction Waste Management and Disposal

- 23 09 26a - Direct Digital Controls for Local Building Automation Systems
Tridium-BACNET Web-Based
- 23 09 26c - Commissioning of Building Automation System (Tridium-BACNET)
- 23 09 53 - Refrigerant Monitor System
- 23 21 13 - Above Ground Hydronic Piping
- 23 21 19 - Hydronic Specialties
- 23 21 23 - Hydronic Pumps
- 23 25 16 - Water Treatment for Open Hydronic Systems (Jjm001)
- 23 31 13 - Metal Ductwork
- 23 33 00 - Ductwork Accessories
- 23 37 13 - Air Distribution Devices
- 23 41 00 - Air Filters
- 23 64 26 - Rotary-Screw Water Chillers
- 23 65 13 - Open Circuit Crossflow Cooling Tower
- 23 73 13 - Modular Indoor Central-Station Air-Handling Units
- 23 73 16 - Packaged Air Handling Unit
- 23 81 36 - Rooftop Heating and Cooling Units Electric Cooling - Electric Heat

Division 26 -- Electrical

- 26 01 00 - AISD Commissioning of Electrical Systems
- 26 02 00 - Basic Materials and Methods
- 26 03 13 - Electrical Demolition for Remodeling
- 26 05 19 - Wire, Cable and Related Materials
- 26 05 26 - Grounding
- 26 24 16 - Panelboards
- 26 27 26 - Wiring Devices
- 26 28 13 - Fuses
- 26 28 16 - Safety and Disconnect Switches
- 26 29 01 - Motors and Starters
- 26 29 13 - Motor Starters
- 26 29 26 - Miscellaneous Electrical Controls and Wiring
- 26 51 00 - Lighting Fixtures (Led)

Civil Sections - City of Austin Standards

- Item 104s - Removing Portland Cement
- Item 201s - Subgrade Preparation
- Item 408s - Concrete Joint Materials
- Item 432s - P.C. Concrete Sidewalks
- Item 602s - Sodding for Erosion Control
- Item 610s - Preservation of Trees and Other Vegetation
- Item 642s - Silt Fence
- Item 648s - Mulch Sock

4. METHOD OF SELECTING CONTRACTOR

- 4.1. The proposer **MUST** submit all documents on the Submission and Responsiveness Checklist in order to be evaluated.
- 4.2. The proposer **MUST** submit required HUB documents in order to be evaluated. If the proposer does not meet or exceed all goals, then Good Faith Effort documentation is **REQUIRED**. A firm **MUST** be compliant with Austin ISD HUB Program regulations to be considered for contract selection.
- 4.3. If the District determines that the proposer failed to implement the HUR in good faith, the District, in addition to any other remedies, may report nonperformance to the Contract and Procurement Department.
- 4.4. Not later than the 45th day after the date on which Proposals are opened, AISD will evaluate and rank each Proposal submitted in relation to the Selection Criteria set out below. AISD will select the Proposer that, in the opinion of AISD, submits the Proposal that offers the best value for AISD based on the Selection Criteria and the weighted value for each Selection Criteria and on AISD's ranking evaluation. The Proposer that offers the best value may or may not be the Proposer that submits the lowest proposal for the cost of construction.
- 4.5. The AISD Contract and Procurement Department will make a recommendation to the Board of Trustees as to the selection ranking of the Proposers. The Board of Trustees will select the Proposer that submits the Proposal that offers the best value for AISD and will authorize the negotiation and execution of the contract. If AISD is unable to negotiate a satisfactory contract with the selected Proposer, AISD shall, formally and in writing, end negotiations with that Proposer and

6. QUESTIONS REGARDING THIS REQUEST FOR COMPETITIVE SEALED PROPOSALS

- 6.1. Questions regarding this solicitation and the scope may be submitted following the protocol and time line outlined on the coversheet. Only those responses to inquiries which are made by formal written Addenda shall be binding. Oral and other interpretations or clarifications will be without legal effect, and shall not be binding on AISD. The Proposer must acknowledge receipt of all Addenda in its Proposal. However, each Proposer will be bound by the terms of all Addenda, and its Proposal will be construed to include the information contained in the Addenda, whether or not Proposer has received them or acknowledged receipt.

7. PROPOSAL GUARANTY

- 7.1. Each Proposal must be accompanied by a Proposal Guaranty in the amount of five percent (5%) of the largest possible total Proposal (i.e. the sum of the Base Proposal and all additive Alternates).
- 7.2. The Proposal Guaranty shall be in the form of a Proposal/Bid Bond and shall be issued by a corporate surety authorized to do business in the State of Texas that is listed on the U.S. Treasury list of approved sureties.
- 7.3. The Proposal Guaranty will be held until the selected Proposer has signed the Contract and provided the required insurance and payment and performance bonds and Safety Program Manual and Safety Plan as provided in these instructions.
- 7.4. Should the selected Proposer fail or refuse to sign the Contract and/or provide the required insurance and payment and performance bonds and Safety Program Manual and Safety Plan as provided in these instructions, then the Proposer's Proposal Guaranty will be forfeited to AISD as liquidated damages and not as a penalty.

8. SUBSTITUTION OF MATERIALS

- 8.1. Proposers may request a substitution of materials or equipment specified in the Contract Documents. However, any such request must be submitted in writing to the Contact Person five days before the Proposal Deadline. If AISD approves the substitution, it will respond by Addendum. A failure to respond will constitute a denial of the request. Sufficient information should accompany the request to enable AISD to provide a decision on the request. If a request for a substitution of materials or equipment is not approved, the requestor shall be responsible for the cost of the substitution.

assistant superintendent, chief, officer, executive director, principal, department head, director, manager, project manager, or any other District representative who has influence on or is participating in the evaluation or selection process is prohibited.

Please review the full board policies available [here](#).

21. RETENTION OF PROPOSAL DOCUMENTATION

- 21.1. All proposal materials and supporting documentation that are submitted in response to this proposal becomes the permanent property of AISD.

B. Enclosed Documents

Please refer to the Submission and Responsiveness Checklist f

FOR COMPETITIVE SEALED PROPOSALS, THE PROPOSAL EVALUATIONS, AND THE SELECTION OF THE PROPOSER. SUBMISSION OF A PROPOSAL INDICATES PROPOSER'S ACCEPTANCE OF THE EVALUATION TECHNIQUE AND PROPOSER'S RECOGNITION THAT SOME SUBJECTIVE JUDGMENTS MUST BE MADE BY AISD DURING THE SELECTION PROCESS. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, PROPOSER ACKNOWLEDGES THAT AISD SHALL DOCUMENT THE PROPOSAL IN ACCORDANCE WITH THE FOLLOWING:

PROPOSE W-1 (AD)-V.6 (CE)-1.1 (S)- AN1.1 (YS)- C.6 (AL-1 (AD)-6 (CUM)-)-5 (I

- D.1.9 Minimum Qualifications:
To the extent not otherwise described in Section 1.8 above, describe your organization's compliance with all Minimum Qualifications set forth in Section 1.3 of the Request For Competitive Sealed Proposals and include all necessary attachments evidencing same.
- D.1.10 Work to be Performed on this Project by Proposer's Own Forces:
List the general categories of work that your organization intends to perform on this Project using its own forces.

D.2 Organization

- D.2.1 How many years has your organization been in business as a contractor? _____
- D.2.2 How many years has your organization been in business under its present business name? _____
- D.2.3 Under what other or former names has your organization operated?
Name: _____ Years: _____
Name: _____ Years: _____
- D.2.4 If your organization is a corporation, answer the following:
Date of incorporation: _____
State of incorporation: _____
President's name: _____
- D.2.5 If your organization is a limited liability company, answer the following:
Date of organization: _____
State of organization: _____
President's, Manager's or Managing Member's name: _____
- D.2.6 If your organization is a partnership, answer the following:
Date of organization: _____
Type of Partnership: _____
Name(s) of general partner(s): _____
- D.2.7 If your organization is individually owned, answer the following:
Date of organization: _____
Name of owner: _____
- D.2.8 For all business entities other than publicly held corporations, provide the following:

Award to Nonresident Bidders

Is your business organized under the laws of the State of Texas?

YES NO

What is the location of your principal place of business?

Proposals from nonresident contractors shall be evaluated according to Tex. Gov. Code § 2252.002.

- D.2.9 Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please explain the impact both in organizational and directional terms. _____

D.3 Relevant Experience

- D.3.1 **On the attached Table A**, list all projects your company has in progress and provide all additional information requested.
- D.3.2 **On the attached Table B**, list all school projects that your company has completed in the past eight (8) years, beginning with AISD schools, and provide all additional information requested. As used herein, “school” means K-12 and higher education.
- D.3.3 **On the attached Table C**, list all non-school projects your company has completed in the past eight (8) years and provide all additional information requested.
- D.3.4 Describe the way in which your company develops and maintains project schedules. How often do you update schedules? **Limit your response to one page.**

D.4 Past Performance

D.4.1 Claims and Suits. (If the answer to any of the questions below is yes, please attach details not to exceed one page for each of the following questions.)

Has your organization ever failed to complete any work awarded to it? (If yes, attach details.)

YES NO

D.4.2 Are there any judgments, claims, arbitration proceedings or suits (past, pending or outstanding) against your organization or its officers arising out of or in connection with your company's performance under a contract for construction management and/or construction services? (If yes, attach details, including a description of how such suits or claims were resolved, if applicable.)

YES NO

D.4.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years? (If yes, attach details.)

YES NO

D.4.4 Has your organization been assessed liquidated damages on a project in the last eight (8) years? (If yes, attach details.)

YES NO

D.4.5 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If yes, attach details.)

D.6 Financial

Bank References - Provide the following information for three Bank references:

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

D.6.1 Surety:

D.6.1.1 Name of your organization's bonding company:

D.6.1.2 Name, address and phone number of agent:

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

D.6.2 Financial Statement. All statements submitted will be used exclusively by AISD in the evaluation of the award of the contract on the underlying project. Statements will be kept confidential to the extent permitted by law.

D.6.2.1 Attach an audited or reviewed financial statement, including an independent auditor's report, balance sheet, income statement, and the related notes to the financial statement. Financial statements that are more than one-year old are not acceptable.

D.6.2.2 Name and address of firm preparing attached financial statement, and date thereof:

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

D.6.3 If financial statements for an affiliate of the organization are also attached, will such organization act as guarantor of the contract for construction?

YES NO

State whether your company is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? (If yes, specify date(s), details, circumstances, and prospects for resolution.)

- D.6.4 State whether your company is currently contemplating or has pending a petition in bankruptcy for debt relief, or whether a creditor has threatened to file an involuntary petition against Proposer.

D.7 Safety Record

D.7.1 Please provide the following information in connection with your organization's safety record:

7.1.1 Your organization's OSHA (Occupational Safety and Health Administration) 300 Form Logs and 300A Form Logs for the last three completed Calendar (3) years.

If there are no recordable injuries on the OSHA 300 log(s) FOR A SPECIFIC YEAR, the 300 log(s) FOR THAT SPECIFIC YEAR will not be required to be submitted. However, the OSHA 300A Summary Form Log must still be submitted FOR EVERY YEAR.

- OSHA 300A Summary Form Log must be completed signed, and dated. If no accidents, record "0" in appropriate column totals.

7.1.2 Loss run from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage. (Loss run is also referred to as "statement of claims" or SOC.) A loss analysis/loss summary may be submitted as long as it contains individual claims descriptions.

Loss run must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Names of claimants on loss run may be redacted/blackout.

If there have been no losses, provide copy from your firm's insurance carrier stating no losses.

Loss run/Loss Analysis/Loss Summary must be from the most recently completed policy year.

This report must be produced and printed 60 calendar days or less before the bid due date.

7.1.3 Loss ratio from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage.

Loss ratio must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Time period corresponding to loss ratio must be provided for the most recent completed policy year.

Typed or handwritten information concerning loss ratio prepared by your firm WILL NOT be accepted.

Executed as of this _____ day of _____, 20_____.

Proposer: _____
(Full legal name of firm, including DBA, if applicable)

Address: _____

City, State, Zip Code: _____

By: _____

Name: _____

Title: _____

Date: _____

Telephone: _____

Email: _____

Table A - All Projects in Progress

Project Name Owner

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Attached hereto are the following documents, which are required to be filled out and turned in with your proposal:

Proposal/Bid Bond
Felony Conviction Notice
Suspension and Debarment Certification
Texas Gov't Code 2270 Verification