

**ADDENDUM No. 2**  
**Request for Qualifications (RFQ)**  
**20RFQ107 Design Services for LASA, Lamar, Covington,**  
**McCallum and House Park**

March 30th, 2020

Received by bidder:

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Item 1: Clarifications**

**Item 2: Questions and Answers**

**Item 1: Clarifications**

**Submission of Statements of Qualifications**

Due to COVID

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## Submission of HUB Forms

You may submit the required HUB forms digitally up to 24 hours after the bid due date. Required HUB forms must be sent to [procurement@austinsd.org](mailto:procurement@austinsd.org) by April 16th at 2:00PM CST.

## Item 2: Questions and Answers

- x As I remember we typically develop a project team that can work on any/all of the projects that we expressed interest in, and it is that team that must meet the HUB requirements of the procurement. Perhaps I misunderstood, but it sounded, from the discussion, like AISD wants us to develop project specific AE teams, based on what we think might be needed, based on the current description of the scope of work, and complete the HUB information for each separate team. Historically, it was common to find a bit of scope-to-budget negotiation with principals at the beginning of projects (program definition) and a general refining of the bond scope descriptions, which can result in needing the services of some consultants and not needing the services of others, which is easy to do if the AE team is a big tent. So, just looking for some direction on which approach was your intention for this RFQ.

A: The HUB requirement is that each proposer list (1) African American, (1) Asian/Native American, (1) Hispanic and (1) Woman certified firm for the individual project(s) firm is interested in soliciting.

- x If the Prime is a HUB (State of Texas) and/or an MBE (City of Austin) and/or a WBE, will the HUB/MBE/WBE status count towards the cumulative and ethnic

A: If the Prime firm is certified (Texas HUB or City of Austin MBE/WBE), their certification will meet (1) of the individual ethnic categories.

- x Do the estimated Construction Budgets for each project include ANY construction allocated to these costs?

A: No. The Construction Budget does not include any soft cost.

- x Construction Budget is allocated to FF&E?

A: No. The Construction Budget does not include any cost for FF&E

- x



LASA HS renovations to be complete. Teachers could be expected to be on site by the week of the 9th of August, 2021.

- x What is the most recent Bid Date and Bid Results available to the public where  
& R P S H W L W L Y H 6 H D O H G 3 U R S R V D O 3 & 6 3 ' Z D V X V H G E \\  
A: Please visit the [Contract and Procurement AISD website](#) to see current bids, past solicitations, and bid tabulations for CSP's. Information regarding the awarded vendor is available publicly on [BoardDocs](#).
- x What was the percentage of Change Order value (as measured against the initial Contract Sum) for the most recently completed AISD project using CSP?  
A: We have a large number of CSP project. The typical range is 5%.
- x Are copies of HUB Certificates required for HUB firms?  
A: No.
- x , Q U H I W U R H Q D E 4 X H V W L R Q I R U , Q H D F X G S H D Q D N L S D P O H D W H Z \ R X U I L U Acceptable to provide resumes for our principals in Texas only? We have hundreds of principals and associates throughout our firm nationally and it would take up too many pages if we included all of them.  
A: Please only provide information regarding the principals who will be involved in the AISD project(s) for which you are submitting.
- x In regards to the 50 page limit, does this mean fifty single sheets? Or does that  
P H D Q S K \ V L F D O S D J H V V K H H W V D O O R Z L Q J F R Q W H Q W  
with content on them)? Also, are the forms, covers and tabs, and additional information items included in this page limit?  
2307: Please see the clarification regarding the 50 page limit.
- x Given the CDC re 7}ç ç~www÷÷wv§~gvmwv\$P|rPa"ë ! 1BAH!G îjÇp% y.° ! ' UgÿfÆÖE



- x And where should we include resumes for the team members we are proposing to work with Austin ISD that are not Principals and Associates?

A: Per Tab 1 General Information please only include resumes for the principals potentially working on the AISD projects for which you are submitting. If you want to attach a brochure with additional information, resumes, or other printed material, which GHVFULEHV \RXU ILUP V VHU YLFHV RUJDQLJDWLRQ DQ may do so, but it is not required.

- x In light of the current health situation and the fact that most people are working from home, would it be possible to eliminate the printed copy of the RFQ and just submit electronically? With the new social distancing measures and everyone working at home, it will be difficult to acquire original signatures as well.

A: Please see the clarification regarding the submission of SOQ's.

- x Could you point me to a rough project delivery schedule for the various projects listed in the RFQ? Apologies if this was mentioned in the pre H VSRQVH DQG , YH MXVW , YH EHHQ JH W H O m e S p a c e S e L U n g G R Q W K D Y H D O O P \ Q R \$ O V R G R \ R X N Q R Z L I Z H T O O J H W S X R R D Y M M E X S I O N D Q D W E responses are due?

A: LASA - Construction Completed July/August 2020 Rough project delivery schedule for other projects as follows: Lamar- est May through October, 2020 House Park est May through October, 2020 Covington- est May through October, 2020 McCallum- est May through October, 2020 For Master Planning, we do not anticipate having these all done before submissions are due

- x Our team is working on the response to RFQ #20RFQ107 and our editing the response to the 50 page limit. Please advise if the following items are considered in the 50 page limit: 1) Tab sheets; 2) HUB forms; 3) Any appendix items such as Subconsultant resumes; 4) back side of page if information is provided. Also please advise if there is a minimum font size. Also, please advise on how hard copies should be delivered on April 2nd as my understanding is that classes are cancelled through 3rd.

A: The due date has been extended to April 15th. Please see the clarification regarding the 50 page limit and the submission of SOQ's.

- x Can you clarify the requirements for detailed cost estimating that is referenced in Exhibit B, Agreement Between Owner and Architect/Engineer attached to 20RFQ107. Is detailed cost estimating considered an Additional Service as it is not customarily furnished as a Basic Service in accordance with accepted architectural or engineering practice?

A: Estimating is part of Basic Services. This is not an Additional Service.