M1.01 Mechanical Renovation – First Floor Plan
M1.04 Mechanical Renovation – Roof Plan
M2.01

016500 General Commission Requirements **AISD**
017300 Execution
017419 Construction Waste Management **AISD**
017700 Closeout Procedures **AISD**
017823 Operation And Maintenance Data **AISD**
017839 Project Record Documents **AISD**
017900 Demonstration And Training **Aisd**
018113 Sustainable Construction Requirements **AISD**

Division 2 - Existing Conditions

024119 Selective Demolition

Division 3 ï Concrete ï Not Used

Division 4 ï Masonryï Not Used

Division 5 ï Metals ï Not Used

Division 6 - Wood, Plastics, And Composites

061050 Roof Carpentry **Hollon+Cannon**

Division 7 - Thermal And Moisture Protection

075220 **Hollon+Cannon**
075550 Roof System Repairs **Hollon+Cannon**
075600 Fluid Applied Flashing **Hollon+Cannon**
076200 Flashing And Sheet Metal **Hollon+Cannon**
077200 Roof Accessories **Hollon+Cannon**
079200 Joint Sealants

Division 8 ï Openings ï Not Used

Division 9 - Finishes

093013 Ceramic Tiling
099123 Interior Painting

Division 10 ï Specialties ï Not Used

Division 11 ï Equipment ï Not Used

Division 12 ï Furnishings ï Not Used

Division 13 - Special Construction ï Not Used

Division 14 - Conveying Equipment - Not Used

MEP Division 01 - General Requirements

016500- General Commissioning Requirements AISD

Division 22 - Plumbing

220100 Commissioning of Plumbing Systems AISD
220518 Escutcheons for Plumbing Piping JIG
220529 Hangers and Supports for Plumbing Piping and Equipment

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CONSTRUCTION FORM

value for AISD based on the Selection Criteria and the weighted value for each Selection may not be the Offeror that submits the lowest proposal for the cost of construction.

4.3. The AISD Construction Management Department will make a recommendation to the Board of Trustees as to the selection ranking of the Offerors. The Board of Trustees will select the Offeror that submits the Proposal that offers the best value for AISD and will authorize the negotiation and execution of the contract. If AISD is unable to negotiate a satisfactory contract with the selected Offeror, AISD shall, formally and in writing, end negotiations with that Offeror and proceed to the next Offeror in the order of the selection ranking until a contract is reached or all proposals are rejected. AISD reserves the right to reject any and all proposals. **Consistent with state law and district policy, this RFP does not commit the district to award a contract. The district reserves the right to accept or reject any or all proposals and/or award in whole or in part any proposal if the district determines it is in the best interest of the district to do so.**

5. SELECTION CRITERIA

5.1. Offerors will be evaluated based on the following selection criteria and weighted value for

Selection Criteria	Weighted Value
Construction Cost as Proposed	**45%**
Relevant Experience and Past Performance	**30%**
Proposed Personnel/Resources	**10%**
Financial Condition	**8%**
Safety Record	**7%**

6. QUESTIONS REGARDING THIS REQUEST FOR COMPETITIVE SEALED PROPOSALS

HAVE AGAINST THE ARCHITECT, ITS CONSULTING ENGINEERS, OR ANY OTHER CONSULTANTS, AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, MEMBERS, DIRECTORS AND PARTNERS, AND AISD, ITS EMPLOYEES, OFFICERS, AGENTS, REPRESENTATIVES, AND THE MEMBERS OF AUSTIN INDEPENDENT SCHOOL DISTRICTÕS GOVERNING BODY, CONNECTED WITH OR ARISING OUT OF THIS REQUEST FOR COMPETITIVE SEALED PROPOSALS, INCLUDING, THE ADMINISTRATION OF THE REQUEST FOR COMPETITIVE SEALED PROPOSALS, THE PROPOSAL EVALUATIONS, AND THE SELECTION OF THE OFFEROR. SUBMISSION OF A PROPOSAL INDICATES OFFEROR'S ACCEPTANCE OF THE EVALUATION TECHNIQUE AND OFFEROR'S RECOGNITION THAT SOME SUBJECTIVE JUDGMENTS MUST BE MADE BY AISD DURING THE SELECTION PROCESS. WITHOUT LIMITING THE GENER

bids/proposals received by Offeror for the same services or materials (e.g., bid was highest bid received, bid fell in the middle of bids received, etc.).

19. SOLICITATION OF ñCOMPONENTò BIDS AND PROPOSALS FROM SUBCONTRACTORS

19.1. In order to promote and encourage the involvement of small, local and firms owned or operated by minorities or women, Offeror must solicit and consider bids/proposals from subcontractors covering only certain components of the scope of the Work for which particular bids/proposals are solicited, in addition to soliciting and considering bids/proposals from subcontractors for complete scopes of the Work.

20. RESTRICTED CONTACT PERI ts10(t)5(e)-.65.92 Tm0 G[(R)-4(E)8(S)-11(T)8(R)-4(ICT)5(E)8(D)-4(CnE)8(0

CONSTRUCTION FORM

B. Enclosed Documents

The following are enclosed with this completed Proposal:

B.1 Proposal Guaranty

A Proposal Guaranty in the amount of 5% of the maximum total proposed Contract Amount (i.e. the sum of the Base Proposal and all additive Alternates) in the form of either a n

the required Proposal/Bid Bond Form.

B.2 Other Documents Due

The following are enclosed with this Proposal and **NO MORE than 24 hours after** the Proposal regarding the Work:

The required HUB documents requested for the project

C. Offeror Representations and Certifications

C.1 By signing and submitting this Proposal, the undersigned Offeror and person signing on its behalf certifies and represents to the Austin Independent School District as follows:

C.1.1 Offeror has not offered, conferred or agreed to confer any pecuniary benefit, as defined by Tex. Penal Code, Chapter 36, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this Proposal;

C.1.2 Offeror has not offered, conferred or agreed to confer any pecuniary benefit or

recommendation, vote or other exercise of discretion concerning this Proposal;

C.1.3 Offeror has not violated any state, federal or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like, and Offeror will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value to any officer, Trustee, agent or employee of the Austin Independent

power or duty with respect to this Proposal;

C.1.4 Offeror has not now and will not in the future offer, confer or agree to confer a pecuniary benefit or other thing of value to any officer, Trustee, agent or employee of the Austin Independent School District in connection with information regarding this Proposal, the submission of this Proposal, the award of this Proposal, or the performance, delivery or sale pursuant to this Proposal;

C.1.5 Offeror has neither coerced nor attempted to influence the exercise of discretion by any officer, Trustee, agent or employee of the Austin Independent School District concerning this Proposal on the basis of any consideration not authorized by law; and

C.8 To promote and encourage the involvement of small, local firms and firms owned or operated by minorities or women, Offeror will solicit and consider bids/proposals from subcontractors covering only certain components of the scope of the Work for which particular bids/proposals are solicited, in addition to soliciting and considering bids/proposals from subcontractors for complete scopes of the Work.

D. Offeror Information

All of the following information must be provided by Offeror. Use additional sheets if necessary. If additional sheets are used, clearly indicate the question number to which you are responding. Responses must be typed or printed neatly. Illegible responses will not be considered. The Offeror is also sometimes hereinafter referred to below as the "organization" or the "company."

D.1 General Information

D.1.1 Name of Offeror: _____

D.1.2 Name of Project: _____
_____

D.1.3 Address of office from which Offeror will conduct the Work:
_____

D.1.4
Name: _____
Address: _____ Phone: _____

D.1.5 Offeror's Home Office Address:
_____

D.1.6 Does any relationship exist between the Offeror, its officers, principals, or

δ YES

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D.4 Past Performance

D.4.1

D.5 Personnel

D.5.1 **On the attached Table D,** list the names of the key individuals [Project Manager, Construction Superintendent, Assistant Superintendent (if applicable), and Field Engineer(s)] of your organization which are proposed to be assigned to this Project and provide the additional information requested on Table D. For each key individual listed on Table D, provide a resume (not to exceed 2 pages) his/her qualifications and experience relative to the Project.

D.6 Financial

Bank References–Provide the following information for three Bank references:

Company name: _____
Contact person:_____
Address :_____ Telephone: _____

Company name: _____
Contact person:_____
Address :_____ Telephone: _____

Company name: _____
Contact person:_____
Address :_____ Telephone: _____

D.6.1 Surety:
D.6.1.1

_____

D.6.1.2 Name, address and phone number of agent:

Company name: _____
Contact person:_____
Address :_____ Telephone: _____

D.6.2 Financial Statement. All statements submitted will be used exclusively by AISD in the evaluation of the award of the contract on the underlying project. Statements will be kept confidential to the extent permitted by law.

D.6.2.1 Attach an audited or reviewed financial statement, including an independent auditorôs report, balance sheet, income statement, and the related notes to the financial statement. Financial statements that are more than one-year old are not acceptable.

D.6.2.2 Name andaddress of firm preparing attached financial statement, and date thereof:

Company name: _____
Contact person:_____
Address :_____ Telephone: _____

D.6.3 If financial statements for an affiliate of the organization are also attached, will such organization act as guarantor of the contract for construction?

ä YES ä NO

State whether your company is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? (If yes, specify date(s), details, circumstances, and prospects for resolution.)

D.6.4 State whether your company is currently contemplating or has pending petition in bankruptcy for debt relief, or whether a creditor has threatened to file an involuntary petition against Offeror.

D.7 Safety Record

D.7.1 Please provide the following information in connection with your organization's safety record:

7.1.1 Your organization's OSHA (Occupational Safety and Health Administration) 300 Logs for the last three completed Calendar (3) years.

- OSHA log must be completed signed and dated. If no accidents, record "0" in appropriate column totals.

7.1.2 Loss run from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage. (Loss run is also referred to as "statement of claims" or SOC.) A loss analysis/loss summary may be submitted as long as it contains individual claims descriptions.

Loss run must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Names of claimants on loss run may be redacted/blackout.

If there have been no losses, provide copy from your firm's insurance carrier stating no losses.

Loss run/Loss Analysis/Loss Summary must be from the most recently completed policy year.

This report must be produced and printed 60 calendar days or less before the bid due date.

7.1.3 Loss ratio from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage.

Loss ratio must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided

Time period corresponding to loss ratio must be provided for the most recent completed policy year.

Typed or handwritten information concerning loss ratio prepared by your firm WILL NOT be accepted.

Experience rating documents WILL NOT be accepted for this Paragraph 7.1.3.11

If your Loss Run/Loss Analysis/Loss Summary for the most completed policy period indicates no losses, then a separate document showing 0 % loss ratio will not be required.

This report must be produced and printed 60 calendar days or less before the bid due date.

7.1.4 Your organization's current experience modifier from your organization's workers' compensation insurance premiums provided by your organization's insurance carrier, insurance agent or rating agency.

Experience modifier must be provided by your organization's insurance carrier, insurance agent or rating agency. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Table A - All Projects in Progress

Table B - All School (K-12 and higher education) projects completed in the past 8 years, beginning with projects for AISD

	Project Name	Owner	Ownerôs Contact Person and Phone Number	Architect	Architectôs Contact Person and Phone Number	Original Contract Amount	Total Change Order Amount	Final Contract Amount	Date of Completion	% of work completed with Own Forces	Liquidated Damages (Yes or No)
1											
2											
3											
4											
5											
6											

Total Value of All School Projects Completed in the Past 8 Years: $_____

Table C - All Non-School projects completed in the past 8 years

	Project Name	Owner	Owner's Contact Person and Phone Number	Architect	Architect's Contact Person and Phone Number	Original Contract Amount	Total Change Order Amount	Final Contract Amount	Date of Completion	% of work completed with Own Forces	Liquidated Damages (Yes or No)
1											
2											
3											
4											
5											
6											

Total Value of All Non-School Projects Completed in the Past 8 Years: $_____

Table D ï Personnel

Key Individuals	Number of years with this Company	Commitment for duration of the Project (Yes or No)
Project Manager (Name):		
Construction Superintendent (Name)		
Assistant Superintendent (Name):		
Field Engineer (Name):		

Number of school projects this team of key individuals ha completed together:

_____

Number of non-school projects this team of key individuals has completed together:

_____

List below the names of all school and non-school projects that at least two of the key individuals listed above have worked on together:

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.
11.	12.
13.	14.
15.	16.
17.	18.
19.	20.
21.	22.

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