

Request for Competitive Sealed Proposals 20CSP050 HVAC and Electrical Replacements At Linder Elementary School

	Proposal Conference at 10AM at 2800 Metcalfe Road, Austin TX, 78741, in the Library
December 6 , 2019	Questions and Answers Due by 5:00 PM
December 11 , 2019	Questions and Answers posted on our website
December 17 , 2019	CSP opening / due date at 2:00 pm CST
January 27, 20 20	AISD Board Meeting for review/approval

Deliver Sealed Proposals to: Austin ISD Contract and	Contact Person :
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- x Questions must be submitted via e-mail to the contact person listed above. In the e-mail subject line, type: Questions 20CSP050 HVAC and Electrical Replacements at Linder ES
- x Q & A and Addenda will be posted on our website: www.austinisd.org/cp/bids
- x Proposals are due no later than 2:00 pm on the date indicated. Your proposals must be delivered by mail or hand delivery in a sealed envelope or carton. Proposals received after the specified time shall not be considered.
- x Please submit the following:
 - o 2 Q H K D U G F R S \ P D U N I T 6 s i g n e d L J H Q T X O U H G ' I R U P V

CONSTRUCTION FORM

**REQUEST FOR COMPETITIVE SEALED PROPOSALS
INSTRUCTIONS TO OFFERORS
(Chapter 2269, Subchapter D of the Texas Government Code)**

Austin Independent School

nce in
successfully completing projects that are similar in scope, size and complexity to the Work and meeting any specialized requirements set forth below.

1. PROJECT

1.1. Scope of Work. The selected Offeror must furnish all labor, materials and equipment requir HG IRU WKH FRQ VWUXFWLRQ RI WKH IROORZLQJ LPSUR

Provide new grading in the crawlspace, in the back of the school to improve drainage. Provide mud slab in crawlspace, provide structural work to repair concrete in several areas. Replace all grease waste and grease vent in crawlspace. Provide new grease trap at kitchen. Provide new HVAC at kitchen and 4 heat pumps in the 400 wing. Refer to the drawings.

2800 Metcalfe
Austin, Texas 78741

1.2. Estimated Project Budget: \$ 1,200,000.00

1.3. Minimum Qualifications. Because of the nature of the Work, the selected Offeror must meet the following qualifications and/or must have any licenses or certifications specified below (collectively, the "Minimum Qualifications"):

elementary schools in the State of Texas.

1.4. Texas Education Code §22.0834 (Criminal History Record Information Review of Certain Contract Employees). For purposes of the Project, those workers who will be

of the General Conditions. Thus, Texas Education Code §22.0834 is applicable to such covered employees, and the selected Offeror must comply with the provisions of Section 3.15 of the General Conditions with regard to such covered employees. The General Conditions can be found

(<https://www.austinisd.org/cp/forms>)

2. DRAWINGS, SPECIFICATIONS, CONTa8005092tCO1n3d81 80.275 .FICAT

2.2.

HAVE AGAINST THE ARCHITECT, ITS CONSULTING ENGINEERS, OR ANY OTHER CONSULTANTS, AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, MEMBERS, DIRECTORS AND PARTNERS, AND AISD, ITS EMPLOYEES, OFFICERS, AGENTS, REPRESENTATIVES, AND THE MEMBERS OF AUSTIN INDEPENDENT SCHOOL DISTRICT ¶ 6 * 2 9 (5 1 , 1 * % 2 ' < & 2 1 1 (& 7 (' : , 7 + OR ARISING OUT OF THIS REQUEST FOR COMPETITIVE SEALED PROPOSALS, INCLUDING, THE ADMINISTRATION OF THE REQUEST FOR COMPETITIVE SEALED PROPOSALS, THE PROPOSAL EVALUATIONS, AND THE SELECTION OF THE OFFEROR. SUBMISSION OF A PROPOSAL INDICATES OFFEROR'S ACCEPTANCE OF THE EVALUATION TECHNIQUE AND OFFEROR'S RECOGNITION THAT SOME SUBJECTIVE JUDGMENTS MUST BE MADE BY AISD DURING THE SELECTION PROCESS. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, EACH OFFEROR ACKNOWLEDGES THAT AISD SHALL DOCUMENT THE BASIS OF ITS SELECTION AND SHALL MAKE THE EVALUATIONS PUBLIC NOT LATER THAN THE 7TH DAY AFTER THE DATE THE CONTRACT IS AWARDED, AND EACH OFFEROR WAIVES ANY CLAIM IT HAS OR MAY HAVE AGAINST THE ABOVE-NAMED PERSONS, DUE TO INFORMATION CONTAINED IN SUCH EVALUATIONS.

16. CONFLICT OF INTEREST QUESTIONNAIRE

- 16.1. Offeror is advised to determine if it is required under Chapter 176 of the Texas Local Government Code to file a completed conflict of interest questionnaire with AISD. If Offeror is required by law to complete the questionnaire, the Conflict of Interest Questionnaire (Form CIQ) should be completed and submitted online at: <https://www.austinisd.org/cp/ciq-online>

17. DISCLOSURE OF INTERESTED PARTIES

- 17.1.

received by Offeror for the same services or materials (e.g., bid was highest bid received, bid fell in the middle of bids received, etc.).

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SUBCONTRACTORS

19.1. In order to promote and encourage the involvement of small, local firms and firms owned or operated by minorities or women, Offeror must solicit and consider bids/proposals from subcontractors covering only certain components of the scope of the Work for which particular bids/proposals are solicited, in addition to soliciting and considering bids/proposals from subcontractors for complete scopes of the Work.

20. RESTRICTED CONTACT PERIOD

20.1. The restricted contact period shall begin upon the date of issuance of a solicitation and shall end upon execution of the awarded contract by all parties.

In an effort to demonstrate its commitment to ethical procurement and contracting standards, and to improve accountability and public confidence, all District purchases of goods and services through competitive methods as provided in CH(LEGAL) and CV(LEGAL) shall be subject to a restricted contact period. Except as provided in this policy communication between a vendor and vendor's representative, and a Board member, the Superintendent, assistant superintendent, chief, officer, executive director, principal, department head, director, manager, project manager, or any other District representative who has influence on or is participating in the evaluation or selection process is prohibited.

Please review the full board policies available [here](#).

21. RETENTION OF PROPOSAL DOCUMENTATION

21.1. All proposal materials and supporting documentation that are submitted in response to this proposal becomes the permanent property of AISD.

PROPOSAL FORM

To: The Board of Trustees
Austin Independent School District
1111 West Sixth Street
Austin, Texas 78703

Re: AISD CSP No.: 20CSP050

From: _____
(Full legal name of firm, including DBA, if applicable)

Project Number: 190022-LINDR

Project Title: Renovations, Linder Elementary School

submits this Proposal for the performance of the Work of

Provide new grading in the crawlspace, in the back of the school to improve drainage. Provide mud slab in crawlspace, provide structural work to repair concrete in several areas. Replace all grease waste and grease vent in crawlspace. Provide new grease trap at kitchen. Provide new HVAC at kitchen and 4 heat pumps in the 400 wing. Refer to the drawings.

The undersigned Offeror has carefully examined and considered the Project Site and relevant conditions and circumstances for the Work, information and requirements set out in the Request For Competitive Sealed Proposals, the Drawings and Specifications, and the requirements of the proposed Contract Documents, including the Agreement for Construction, the General Conditions and the Notice of Prevailing Wage Rates, in making this Proposal. Capitalized terms used but not otherwise defined in this Proposal Form shall have the same meanings as designated in the Request For Competitive Sealed Proposals.

A.1 Pricing Schedule (Express in words and numbers.)

Base Proposal: _____

(\$_____)

*If applicable, indicate the amount of HAZMAT Abatement included in the Base Proposal.

(\$_____)

Alternate No. 1 Driveway improvement

(\$ _____)

A.2 Substantial Completion Date

All of the Work must be substantially completed no later than **08/03/2020**

Offeror for the same services or materials in connection with the Work (e.g., bid was highest bid received, bid fell in the middle of bids received, etc.).

- C.8** To promote and encourage the involvement of small, local firms and firms owned or operated by minorities or women, Offeror will solicit and consider bids/proposals from subcontractors covering only certain components of the scope of the Work for which particular bids/proposals are solicited, in addition to soliciting and considering bids/proposals from subcontractors for complete scopes of the Work.

D. Offeror Information

All of the following information must be provided by Offeror. Use additional sheets if necessary. If additional sheets are used, clearly indicate the question number to which you are responding. Responses must be typed or printed neatly. Illegible responses will not be considered. The Offeror is also sometimes hereinafter referred to below as the "organization" or the "company."

D.1 General Information

D.1.1 Name of Offeror: _____

D.1.2 Name of Project: _____

D.1.3 Address of office from which Offeror will conduct the Work:

D.1.4 Name: _____
Address: _____ Phone: _____

D.1.5 Offeror's Home Office Address:

D.1.6 Does any relationship exist between the Offeror, its officers, principals, or
• YES • NO
If yes, please explain. _____

D.1.7 Principal Business:
• General Construction • Mechanical/Electrical/Plumbing
• Roofing • Interior Finish-out
• Other (Please specify) _____

D.1.8 Licensing/Certifications for Prime Contractors:
List trade categories in which your organization is legally qualified to do
business in Austin, Texas, and indicate registration or license numbers, as
applicable.

If a Technology, Fire Alarm, Security or Roofing specialty contractor, please
provide a list of each manufacturer with which your organization is
authorized/certified to supply, service and install their products. Submit letters
and certificates from the manufacturers, on manufacturers' letterheads, regarding
the authorization to supply, service and install their products and, in addition,
provide copies of certifications for the various personnel involved in the Project.

D.1.9 Minimum Qualifications:
To the extent not otherwise described in Section 1.8 above, describe your
organization's compliance with all Minimum Qualifications set forth in Section

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D.2.9

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D.7 Safety Record

D.7.1 Please provide the following information in connection with your organization's safety record:

7.1.1 Your organization's OSHA (Occupational Safety and Health Administration) 300 Logs for the last three completed Calendar (3) years.

- OSHA log must be completed signed and dated. If no accidents, record "0" in appropriate column totals.

7.1.2 Loss run from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage. (Loss run is also referred to as "statement of claims" or SOC.) A loss analysis/loss summary may be submitted as long as it contains individual claims descriptions.

Loss run must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Names of claimants on loss run may be redacted/blackout.

If there have been no losses, provide copy from your firm's insurance carrier stating no losses.

Loss run/Loss Analysis/Loss Summary must be from the most recently completed policy year.

This report must be produced and printed 60 calendar days or less before the bid due date.

7.1.3 Loss ratio from your organization's insurance carrier or insurance agent covering your organization's workers' compensation insurance coverage.

Loss ratio must be provided by your organization's insurance carrier or insurance agent. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Time period corresponding to loss ratio must be provided for the most recent completed policy year.

Typed or handwritten information concerning loss ratio prepared by your firm WILL NOT be accepted.

Experience rating documents WILL NOT be accepted for this Paragraph 7.1.3.11

If your Loss Run/Loss Analysis/Loss Summary for the most completed policy period indicates no losses, then a separate document showing 0 % loss ratio will not be required.

This report must be produced and printed 60 calendar days or less before the bid due date.

- 7.1.4 Your organization's current experience modifier from your organization's workers' compensation insurance premiums provided by your organization's insurance carrier, insurance agent or rating agency.

Experience modifier must be provided by your organization's insurance carrier, insurance agent or rating agency. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

CONSTRUCTION FORM

Table A - All Projects in Progress

Table B - All School (K-12 and higher education) projects completed in the past 8 years, beginning with projects for AISD

Project Name	Owner	2 Z Q H U		\$ U F K L V		Total Change
		Contact Person and Phone Number	Architect	Contact Person and Phone Number	Original Contract Amount	

