

Request for Competitive Sealed Proposals 20CSP040

Renovati

Date

Event

December 10, 2019	CSP opening / due date at 2:00 pm CST
January 27, 2020	AISD Board Meeting for review/approval

Deliver Sealed Proposals to:	Contact Person:
	Melfi.penn@austinisd.org

- < Questions must be submitted via e-mail to the contact person listed above.
In the e-mail subject line, type: *Questions 20CSP040 Renovations at Travis Heights Elementary School*
- < Q & A and Addenda will be posted on our website: www.austinisd.org/cp/bids
- < Proposals are due no later than 2:00 pm on the date indicated. Your proposals must be delivered by mail or hand delivery in a sealed envelope or carton. Proposals received after the specified time shall not be considered.
- < **Please submit the following:**
 - o

AISD Project No. 20-0025-TRVHT

PROJECT MANUAL TABLE OF CONTENTS

- 1. Project Title: Improvements to Travis Heights Elementary School**
- 2. Description of work:**

Civil:

1. Remove ex. stone blocks and granite trail section.
- 2.

3. Architect/Engineer:

Method Architecture
2921 E. 17th. St. Unit B Suite 200
Austin, TX 78702
512-478-0970

4. Consultants:

MEP:
JONES * DBR

099113 Exterior Painting
099123 Interior Painting

Division 10 – Specialties

NOT USED

Division 12 – Furnishings

NOT USED

Division 22 – Plumbing

22 01 00 Plumbing Commissioning
22 02 00 Basic Materials and Methods
22 03 00 Plumbing Demolition for Remodeling
22 05 29

- 3.5. The Proposal Form and other forms included in the Proposal should be stapled or bound together in a binder, so that that the pages can be easily opened and laid flat for copying.

4. METHOD OF SELECTING CONTRACTOR

- 4.1. The bidder/proposer **MUST** submit required HUB documents. If the bidder/proposer does not meet or exceed all goals, then Good Faith Effort documentation is **REQUIRED**. A firm **MUST** be compliant with Austin ISD HUB Program regulations to be considered for contract selection.
- 4.2. Not later than the 45th day after the date on which Proposals are opened, AISD will evaluate and rank each Proposal submitted in relation to the Selection Criteria set out below. AISD will select the Offeror that, in the opinion of AISD, submits the Proposal that offers the best value for AISD based on the Selection Criteria and the weighted value for each Selection Criteria

the Offeror that submits the lowest proposal for the cost of construction.
- 4.3. The AISD Construction Management Department will make a recommendation to the Board of Trustees as to the selection ranking of the Offerors. The Board of Trustees will select the Offeror that submits the Proposal that offers the best value for AISD and will authorize the negotiation and execution of the contract. If AISD is unable to negotiate a satisfactory contract with the selected Offeror, AISD shall, formally and in writing, end negotiations with that Offeror and proceed to the next Offeror in the order of the selection ranking until a contract is reached or all proposals are rejected. AISD reserves the right to reject any and all proposals. **Consistent with state law and district policy, this RFP does not commit the district to award a contract. The district reserves the right to accept or reject any or all proposals and/or award in whole or in part any proposal if the district determines it is in the best interest of the district to do so.**

5. SELECTION CRITERIA

- 5.1. Offerors will be evaluated based on the following selection criteria and weighted value for each

Selection Criteria	Weighted Value
Construction Cost as Proposed	45%
Relevant Experience and Past Performance	30%
Proposed Personnel/Resources	10%
Financial Condition	8%
Safety Record	7%

6. QUESTIONS REGARDING THIS REQUEST FOR COMPETITIVE SEALED PROPOSALS

- 6.1. Only those responses to inquiries which are made by formal written Addenda shall be binding. Oral and other interpretations or clarifications will be without legal effect, and shall not be binding on AISD. The Offeror must acknowledge receipt of all Addenda in its Proposal. However, each Offeror will be bound by the terms of all Addenda, and its Proposal will be

10. SAFETY PROGRAM MANUAL AND PROJECT SAFETY PLAN REQUIREMENTS

10.1.

1. Sign the Contract no later than 10 days after the selected Offeror has been notified that it is the successful Offeror, and
 2. Provide its Safety Program Manual and the Safety Plan for the Project and provide all required bonds within 5 days after the selected Offeror signs the Contract.
 3. Provide Certificate of Insurance before Work commences on the Project.
- 14.2. If the selected Offeror fails to meet one or more of these deadlines, then in addition to any and

Please review the full board policies available [here](#).

21. RETENTION OF PROPOSAL DOCUMENTATION

- 21.1. All proposal materials and supporting documentation that are submitted in response to this proposal becomes the permanent property of AISD.

PROPOSAL FORM

To: The Board of Trustees
Austin Independent School District
1111 West Sixth Street
Austin, Texas 78703

Re: AISD CSP No.: 20CSP040

From: _____
(Full legal name of firm, including DBA, if applicable)

Project Number: 200025-TRVHT

Project Title: Improvements to Travis Heights Elementary School

The undersigned offeror

Civil:

1. Remove ex. stone blocks and granite trail section.
2. Install concrete sidewalk flume with steel plate and concrete ramp.
3. Install concrete drainage channel from storm drain outlet to sidewalk flume.
4. Connect downspout to existing storm drain line (downspout No.1).
5. Replace downspout to storm drain line connection (downspout No.2).
6. Reroute and reconnect downspout (No.3) to adjacent downspout (No.4).
7. Install brick pavers with sand bedding.
8. Silt fence.
9. Remove existing sandbags.

Architectural:

1. Replacement of 7 leaking windows at north side of building.
2. Replace one set of windows and transom windows that are leaking on west side of building.
3. Extend the counter in the Lounge to install a breakroom sink and an Icemaker.
4. Install carpeting and baseboards in the Print Room and two adjacent rooms.

Prevailing Wage Rates, in making this Proposal. Capitalized terms used but not otherwise defined in this Proposal Form shall have the same

D. Offeror Information

All of the following information must be provided by Offeror. Use additional sheets if necessary. If additional sheets are used, clearly indicate the question number to which you are responding. Responses must be typed or printed neatly. Illegible responses will not be considered. The Offeror is also sometimes hereinafter referred to below as the "organization" or the "company."

D.1 General Information

D.1.1 Name of Offeror: _____

D.1.2 Name of Project: _____

D.1.3 Address of office from which Offeror will conduct the Work:

D.1.4 act Person for this Work:
Name: _____
Address: _____ Phone: _____

D.1.5 Offeror's Home Office Address:

D.1.6 Does any relationship exist between the Offeror, its officers, principals, or
YES NO
If yes, please explain. _____

D.1.7 Principal Business:
General Construction Mechanical/Electrical/Plumbing
Roofing Interior Finish-out
Other (Please specify) _____

D.1.8 Licensing/Certifications for Prime Contractors:
List trade categories in which your organization is legally qualified to do
business in Austin, Texas, and indicate registration or license numbers, as
applicable.

If a Technology, Fire Alarm, Security or Roofing specialty contractor, please
provide a list of each manufacturer with which your organization is
authorized/certified to supply, service and install their products. Submit letters
and certificates from the manufacturers, on manufacturers' letterheads, regarding
the authorization to supply, service and install their products and, in addition,
provide copies of certifications for the various personnel involved in the Project.

D.1.9 Minimum Qualifications:
To the extent not otherwise described in Section 1.8 above, describe your
organization's compliance with all Minimum Qualifications set forth in Section

D.2.9 Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please explain the impact both in organizational and directional terms. _____

D.3

D.4 Past Performance

D.4.1 Claims and Suits. (If the answer to any of the questions below is yes, please attach details not to exceed one page for each of the following questions.)

Has your organization ever failed to complete any work awarded to it? (If yes, attach details.)

YES NO

D.4.2 Are there any judgments, claims, arbitration proceedings or suits (past, pending or outstanding) against your organization or its officers arising out of or in connection with your company's performance under a contract for construction management and/or construction services? (If yes, attach details, including a description of how such suits or claims were resolved, if applicable.)

YES NO

D.4.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years? (If yes, attach details.)

YES NO

D.4.4 Has your organization been assessed liquidated damages on a project in the last eight (8) years? (If yes, attach details.)

YES NO

D.4.5 Within the last five years, has any officer or principal of your organization ever been an officer or principal of **another** organization when it failed to complete a construction contract? (If yes, attach details.)

YES NO

D.4.6 Trade References. Provide the following information for three trade references:

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

Company name: _____

Contact person: _____

Address : _____ Telephone: _____

D.6 Financial

Bank References -

State whether your company is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? (If yes, specify date(s), details, circumstances, and prospects for resolution.)

This report must be produced and printed 60 calendar days or less before the bid due date.

- 7.1.4 Your organization's current experience modifier from your organization's workers' compensation insurance premiums provided by your organization's insurance carrier, insurance agent or rating agency.

Experience modifier must be provided by your organization's insurance carrier, insurance agent or rating agency. Insurance carrier's company name or insurance agent (agency) must be clearly legible on documents provided.

Experience modifier must clearly indicate time period/year covered.

Hand-written experience modifier WILL NOT BE HANDLED (e)-10(r)-7(s)25(W)-10(I)15

Executed as of this _____ day of _____, 20_____.

Offeror: _____
(F

Table A - All Projects in Progress

	Project Name	Owner	Owner's Contact Person and Phone Number	Architect	Architect's Contact Person and Phone Number	Contract Amount	Percent Complete	Scheduled Completion Date
1								
2								
3								
4								
5								
6								

Total Value of All Projects in Progress: \$_____

**Table B - All School (K-12 and higher education) projects completed in the past 8 years,
 beginning with projects for AISD**

Project Name	Owner	Owner's Contact Person and Phone Number	Architect	Architect's Contact Person and Phone Number	Original Contract Amount	Total Change Order Amount	Final Contract Amount	Date of Completion	% of work completed with Own Forces	Liquidated Damages (Yes or No)
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1

Table C - All Non-School projects completed in the past 8 years

	Project Name	Owner	Owner's Contact Person and Phone Number	Architect	Architect's Contact Person and Phone Number	Original Contract Amount	Total Change Order Amount	Final Contract Amount	Date of Completion	% of work completed with Own Forces	Liquidated Damages (Yes or No)
1											
2											
3											
4											
5											
6											
Total Value of All Non-School Projects Completed in the Past 8 Years: \$ _____											

Table D – Personnel

Key Individuals	Number of years with this Company	Commitment for duration of the Project (Yes or No)	Number of school projects this team of key individuals has completed together:
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