

# AUSTIN INDEPENDENT SCHOOL DISTRICT

Historically Underutilized Business (HUB) Program
Compliance Information for
Construction Related Projects

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The Historically Underutilized Business (HUB) Program was established by the Austin Independent School District Board of Trustees on August 29, 2016 adopted HUB Policy and Program Guidelines to assist small minority and women-owned business enterprises (HUB/MBE/WBE) equal opportunities in contracting for the District. The Board adopted revised policies (CH & CV LOCAL) on June 18, 2018 to enhance and expand the Program

The purpose of this document is to ensure that bidders/proposers are compliant with the Austin the District) Program Policies and Regulations when submitting on District solicies and Regulations.

Sibility to reference Program Policies and Regulations (CH & CV) located on website at the following location, as they relate to HUB Program compliance:

#### https://www.austinisd.org/hub

The Distric HUB Program intent is to provide equal opportunities to all contractors/consultants and to assist in remedying discrimination in contracting with HUB/MBE/WBE firms. The District will accept business enterprises that meet the certification criteria from a State of Texas Historically Underutilized Business (HUB) and the City of Austin Minority-Owned Business Enterprise (WBE) and Women-Owned Business Enterprise (WBE) Programs.

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#### C. Good Faith Effort Instructions

When specified Goal(s) are not met, bidder/proposer must submit documentation where GFE was demonstrated to meet the Goal(s).

**EACH** 

A HUB Compliance Checklist form has/will be provided to aide in ensuring ALL required steps have been taken for compliance when Goal(s) are not met.

The District reserves the right to reject the bidder/proposer that is not in compliance with these HUB Program requirements when Goals are not met or exceeded at time of submission.

### FOR ASSISTANCE WITH THESE INSTRUCTIONS CONTACT:

Austin Independent School District HUB Program email:

HUBprogram@austinisd.org

## ALL INQUIRIES/REQUESTS MUST BE SENT TO THIS EMAIL

A HUB Program Contracts Relations Coordinator (aka HUB Coordinator) will be assigned to all solicitations. Contact information will be provided.